

## **MORSTON PARISH COUNCIL**

### **Minutes of the parish council meeting held on Monday, 5<sup>th</sup> March, 2018 at the Village Hall, Morston (7pm) (rescheduled from 28/2/18)**

**Present:** J.Burdell (Chair), Mrs.C.Bean, S.Bean, Mrs.J.Tibbetts, Mrs.R.Hamond, J.Temple, and the Clerk. Also present were K.Ward (NNDC), J.Sizer and V.Egan from the National Trust.

#### **1a. To receive and consider apologies**

Apologies were received from C.Ward and Dr.M.Strong (NCC).

#### **1b. To receive Declarations of Interest on agenda items**

No declarations of interest on agenda items.

#### **2. To approve the minutes of meeting held 31/1/18.**

The minutes, which had already been circulated, were accepted as a true record.  
(Prop: RH, Sec: CB).

#### **3a. Public Participation (requests to speak on agenda items)**

No members of the public present.

#### **3b. To receive reports from District & County Councillors, Police & NT.**

K.Ward (NNDC) reported on the following :- (a) the government had announced changes on planning which would probably change local housing targets (b) NNDC had designated land as “employment land”. (c) MPC’s request to NNDC re protecting green spaces (x3) would not proceed as the areas were protected under other legislation. (d) proposed development sites were now being visited and considered for the Local Plan (e) Morston would probably still be classed as “countryside” in the new Local Plan (f) work was starting on the Glaven Valley Conservation Area Review; there would be public consultation in the summer after Purcell’s had progressed the review.

Dr.M.Strong (NCC) had offered her apologies and had provided an update via email on the Coasthopper Service.

PC.J.Pegden reported via email that there had been one residential burglary in the past month and some marine thefts in other parishes.

NT: V.Egan/J.Sizer reported on their proposed changes re Morston Quay :-

(a) window on north facing side of the visitor centre (b) trade waste compound in the area opposite the café under the bank; screened off and not for public use (c) staff welfare hut (d) catering storage unit near the visitor centre (e) visitor welcome hut (f) new toilet block (g) other improvements. Members had various questions and concerns:- (1) would it not be possible to combine the staff welfare hut with the visitor welcome hut; what was the need for two individual buildings ? (2) concerns re both vehicle and pedestrian access (3) concerns re the number of buildings and those buildings blending in with the beauty of Morston Quay (4) worries about the waste compounds position and the fact that it could become a “public waste bin”. Overall members were anxious to preserve the beauty of the quay and VE and JS agreed to consider the councils thoughts and suggestions. The Chair thanked VE and JS for

attending and also proposed a vote of thanks to John Sizer for all his work with the PC over the past years following his announcement that he had resigned his position with the National Trust.

#### **4. Finance:**

##### **(a) To approve the following payments :-**

P.Bullimore £248.89, HMRC £62.00, T.Leach £40.00, Blyth & Wright £27.96, Information Commissioners Office £35.00, P.Bullimore £36.29, Norfolk Parish Training & Support £30.00.

The above payments, scheduled on the agenda, plus two urgent payments were approved (Prop: CB, Sec: JPT). The urgent payments were as follows :- R.Hamond £185.00 website/wix, and Graphic Edge £27.52 for “fire signage”.

##### **(b) To receive update re maintenance of PC website.**

RH had emailed members re the new site and brought paper copies illustrating the proposed sections. RH gave a thorough update and after discussion an option regarding the domain maintenance etc. was agreed. (annual cost = £78.24)

#### **5. Planning:**

##### **(a) To note decisions & information received from NNDC since last meeting.**

A notice regarding an appeal re 17/0645 had been received. (The Street, Morston). K.Ward (NNDC) said that the PC objections would be submitted to the Planning Inspectorate along with all the other relevant documents and the appeal would be determined via written representations.

##### **(b) To consider planning applications received since agenda was printed**

None received.

#### **6. Highways and Footpath Matters:**

##### **(a) To receive update re the proposed path through the Churchyard**

The Chair had received a rough plan showing the direction of the path through the churchyard but further details would not be received for some time.

#### **7. Meetings & Conferences (announcements & reports)**

The Clerk had attended a meeting at Sheringham Community Centre re Neighbourhood Plans. K.Ward (NNDC) had spoken with the Planning Dept. who were willing to attend a PC meeting if necessary, but as could be seen from her report there seemed little point in proceeding with a Neighbourhood Plan if the village of Morston was still be classed as “countryside” in the new Local Plan. i.e. no real development allowed. Noted and agreed by members.

#### **8. Caravan Site and Village Hall:**

##### **(a) To receive update re action on the Fire Risk Assessment of Village Hall**

The Clerk summarised the various action taken from the Fire Risk Action Plan :-  
1. Emergency Lighting Installation to be carried out by S.Cherry Electrical in the sum of £625. 2. Battery fire alarms, as agreed by E-Fire, purchased and to be installed.  
3. “Keep Clear” signs purchased and to be erected 4. Outside Fire Bell to be repaired or replaced by JB 5. “Fire Action Plan” signs purchased and to be placed near fire extinguishers etc. 6. Review of FRA to be undertaken annually.

##### **(b) To review Village Hall charges (JB).**

The Chair summarised the situation stating that the PC was probably making a loss by charging just £25 for a whole day to non-parishioners. He gave examples of other hire charges in the area which were considerably higher than Morston. It was agreed that

parishioners would continue to use the village hall free of charge but non-parishioners would now be charged £55 per day or £8 per hour as appropriate. CB would bring this decision into force for future bookings. (Prop: JPT, Sec: JB).

**9. To receive report re the Morston Regatta. (2018) (CW)**

CW had offered his apologies.

**10. Governance: To note & consider the new General Data Protection Regs.**

The Clerk had circulated all the relevant papers and information on 3/2/18. Members noted their responsibilities under GDPR and it was agreed that MPC would be the Data Controller and the Clerk is appointed as Data Protection Officer (Prop: JB, Sec: CB). It was agreed that the Clerk tries to arrange training for members with NPTS and in the meantime the Clerk would draft a GDPR Policy for consideration/approval at the next meeting.

**11. To receive correspondence (not included in agenda items above)**

E-on would be fitting a smart meter in the village hall.

**12. Public Participation (comments/other matters)**

No members of the public in attendance.

**13. To confirm date of next meeting and future agenda items.**

This was confirmed for Wednesday, 28<sup>th</sup> March, 2018. – (7pm).

JPT offered her apologies.

P.Bullimore – Clerk, 22/2/18.  
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