

MORSTON PARISH COUNCIL

Minutes of the annual parish council meeting held on Wednesday, 30th May, 2018 at the Village Hall, Morston (followed the parish meeting).

Present: J.Burdell (Chair), Mrs.C.Bean, S.Bean, Mrs.J.Tibbetts, Mrs.R.Hamond, C.Ward, J.Temple, and the Clerk. Also present were Dr.M.Strong (NCC), K.Ward (NNDC), and three members of the public.

1a. Election of Chairman & Declaration of Acceptance of Office.

J.Burdell was again elected Chairman and duly signed his Declaration of Acceptance of Office, (Prop: JPT, Sec: RH).

1b. Election of Vice-Chair & Declaration of Acceptance of Office.

Mrs.J.Tibbetts was again elected Vice-Chair and duly signed her Declaration of Acceptance of Office. (Prop: JB, Sec: RH).

1c. To receive and consider apologies

All members present. Apologies received from V.Egan (NT) and J.Pegden (Police).

1d. To receive Declarations of Interest on agenda items

CW declared a pecuniary interest in 5(c) and the Chair stated that he would leave this item until the end of the agenda when CW could withdraw from the meeting.

2. To approve the minutes of meeting held 25/4/18.

The minutes, which had already been circulated, were accepted as a true record. (Prop: CB, Sec: JPT).

3a. Public Participation (requests to speak on agenda items)

No requests to speak on agenda items.

3b. To receive reports from District & County Councillors, Police & NT.

Dr.M.Strong (NCC) had nothing further to add to her annual parish meeting report, given earlier, other than to note that the NCC Highways Rangers would be coming to the area soon. The overgrown "summit signs" on the A149 coast road on the eastern boundary would be reported to the Blakeney Clerk.

K.Ward (NNDC) had nothing to add to her annual parish meeting report.

PC.Pegden reported via email that there had been no calls or crimes recorded since the last meeting. He requested people to stay vigilant re marine thefts.

The NT reported that their planning application re the quay had been submitted to NNDC recently.

4. Finance:

(a) To approve the following payments :-

P.Bullimore £248.89, HMRC £62.00, T.Leach 100.00, Came & Co £1264.43, Secret Gardens £225.00, P.Bullimore £46.74, J.Burdell £58.00, EFire £141.60, S.Meakin £8.70, NNDC £104.00, T.T.Jones Electrical £39.95.

*** The above payments, scheduled on the agenda, were approved (Prop: CB, Sec: CW)

(b) To receive update re maintenance of PC website.

RH reported that the site was starting to look good with statutory required elements such as GDPR and Financial matters now being posted.

(c) To consider request for financial assistance from Age UK Norfolk, Nfk Accident Rescue Service, and Age Concern North Norfolk.

After discussion it was agreed to donate £50 to Age UK Norfolk and Norfolk Accident Rescue Service (Prop: CW, Sec: JPT).

(d) To consider the following for 2017/18:- Internal Audit Report, Annual Governance Statement, Accounting Statement.

Members had all received copies of the Accounts and relevant papers as above. The Annual Internal Audit Report, which was satisfactory, was read and noted. The Annual Governance Statement followed by the Accounting Statement were agreed and duly signed by the Chair and the Clerk/RFO. (Prop: SB, Sec: RH). All relevant papers would now be submitted to the External Auditors (PKF Littlejohn) as Morston PC had been selected for a “spot audit”.

5. Planning:

(a) To note decisions & information received from NNDC since last meeting.

Nothing received.

(b) To consider planning applications received since agenda was printed

None received.

(c) PF/18/0950; Removal of condition 3 at The Boathouse, The Street.

This item was taken at the end of the meeting when CW had left having declared an interest. K.Ward (NNDC) explained to members that conditions like this can now be removed following changes in planning policy at national level. After discussion it was agreed to “support” this application (Prop: JT, Sec: JPT).

(d) To consider NCC’s Consultation on Nfk Access Improvement Plan.

This had been circulated to members and it was agreed that members contacted the Clerk if they had any responses.

6. Highways and Footpath Matters:

(a) To receive update re the proposed path through the Churchyard

No further news.

(b) To receive update re further work on the pond

The Clerk had been informed that the contractor (Conservation Works) would be inspecting the pond in the next few weeks.

7. Meetings & Conferences (announcements & reports)

The Clerk announced the following :-

Norfolk CC Roadshow; Cromer, Tues.12th June. (Merchants Place, Church St)

Merchant Navy Day, Monday 3rd September, (CW to purchase a red ensign flag)

8. Caravan Site and Village Hall:

(a) To review the village hall hire conditions

A draft of the Chairs proposed conditions was given to JPT and CB for consideration, and a final draft would be presented to the PC soon.

9. To receive report re the Morston Regatta. (2018) (CW)

CW reported that all was in hand.

10. World War 1 Commemoration – To receive update re “Beacons of Light”

No further news from the PCC. It had been agreed to hold the event at the church.

11. Governance: To note & consider the new General Data Protection Regs.

The GDPR Privacy Statement/Promise had been drafted by the Clerk and circulated to members. It was agreed to adopt this and post it on the PC website. (Prop: CW, Sec: JPT)

12. To receive correspondence (not included in agenda items above)

An acknowledgement from NNDC Housing had been received summarising the discussion and decision at last months meeting namely :- whilst the PC supported the need for affordable housing it could not support the Langham Road site because of the potential flood risk (based on local knowledge) and the distance of this location from the main village. This was agreed and had been recorded in the previous months minutes.

13. Public Participation (comments/other matters)

No comments from the public. The Clerk was instructed to write to a parishioner thanking him for his work in cutting hedges in the village.

14. To confirm date of next council meeting and future agenda items.

This was confirmed for Wednesday, 27th June, 2018. (7.30pm)