

**MORSTON**

**PARISH COUNCIL**

**FINANCIAL**

**STATEMENTS**

**March 2020**

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## **Notes to Accounts for the year ended 31<sup>st</sup> March 2020.**

### General:

1. The Accounts have been prepared for councillors and parishioners.
2. The Annual Returns, pages 5 & 6, meeting the External Auditors requirements, make simple comparisons between last years figures and this years figures under a few general headings, and do not provide complete information as do the attached accounts.
3. These Accounts are subject to approval by the Parish Council and External Audit. (PKF Littlejohn)
4. All the figures on the Receipts & Payments Account exclude VAT.
5. No Debtors, Prepayments and Creditors are included in the Accounts. This is a simple Receipts & Payments Account.

**MORSTON PARISH COUNCIL**  
**RECEIPTS & PAYMENTS ACCOUNT - Year to 31<sup>st</sup> March 2020**

**INCOME**

	£
National Trust Car Park	16,694.00
Caravan Rents	11,100.00
Electricity costs recovered	478.12
Precept & Grant	17.00
Hire of Hall (including donations)	1,736.00
Bottle Bank	662.48
Bank Interest	23.58
Expenses recovered :- Copying, computer & subs (from other PCs)	22.15
Electricity Refund	128.64
Contribution towards tree surgery	725.00
VAT Recovered	1,490.89
	<b>£33,077.86</b>

## MORSTON PARISH COUNCIL

### PAYMENTS 31/3/20

#### Administration:

Printing, Post, Staty, Computer	221.78	
Telephone/Broadband	130.00	
Travelling	198.90	
Insurance	1302.36	
Audit	300.00	
Salaries	4218.75	
Bank Charges (incl.storage)	-	
Subscriptions	113.85	
Other (inc. training & website)	356.68	
		6,842.32

#### Street Lighting:

Maintenance (routine)	34.39	
Electricity	158.46	
Other mtce.	78.49	271.34

#### Caravan Site & Village Hall

Water Charges	576.31	
Electricity	716.14	
Emptying waste bins	1050.30	
Cleaning (incl.materials)	880.00	
Repairs/Maintenance (see appendix A)	9733.00	12,955.75

Grass cutting, pond mtce., etc. - contractors charges		2,350.00
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Other Exps (see appendix B)		7,059.63
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VAT paid		1,130.35
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**£30,609.39**

## MORSTON PARISH COUNCIL

### Additional Analysis of Expenditure (31/3/20)

#### Appendix A

##### Caravan Site & Village Hall - Repairs & Maintenance

	£
Fire Extinguisher testing etc	98.00
Electrical Testing work	443.00
Tree Surgery	1450.00
New Perimeter Fence	4250.00
Removal of west hedge	700.00
New west hedge & fence	2782.50
Sundries	9.50
	<b>£9,733.00</b>

#### Appendix B

##### Other Expenses

Donations/Section 137.	850.00
Regatta exps	800.00
Glass collection	101.00
Mole catching	240.00
VAS batteries	160.00
Trimming tree on green	170.00
Duct for Internet/Broadband	4658.00
Other	80.63
	<b>£7,059.63</b>

## MORSTON PARISH COUNCIL

### BANK & CASH BOOK RECONCILIATION as at 31/3/20

Opening Balances: 2019	60,581.68
Plus Receipts	33,077.86
Less Payments	(30,609.39)
Closing Balance as at 31/3/20	63,050.15 ***

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#### Balance as per Bank Statements :-

Morston Parish Council (a/c 10561738) (Business Saver)	12,785.72
Morston Parish Council (a/c 40652903) (Community)	
Balance 31/3/19	50,348.23
Less unrepresented cheques	
200982                  63.80	
200983                  20.00	(83.80)
	63,050.15 ***

## **MORSTON PARISH COUNCIL**

### **ANNUAL GOVERNANCE STATEMENT – 2020.**

1. We have approved the Statement of Accounts
2. We have maintained an adequate system of internal control
3. We have taken all reasonable steps to assure ourselves that we have complied with the law, regulations and codes of practice
4. We provide proper opportunity for the exercise of electors rights
5. We have adequate external insurance and take appropriate steps to manage risks
6. We have taken appropriate action on all matters raised in reports from Audit
7. We have considered whether any litigation, commitments, events or transactions have a financial impact on the Council and where appropriate have included them in the accounts.

