

**MORSTON**

**PARISH COUNCIL**

**FINANCIAL**

**STATEMENTS**

**March 2019**

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## **Notes to Accounts for the year ended 31<sup>st</sup> March 2019.**

### General:

1. The Accounts have been prepared for councillors and parishioners.
2. The Annual Returns, pages 5 & 6, meeting the External Auditors requirements, make simple comparisons between last years figures and this years figures under a few general headings, and do not provide complete information as do the attached accounts.
3. These Accounts are subject to approval by the Parish Council and External Audit. (PKF Littlejohn)
4. All the figures on the Receipts & Payments Account exclude VAT.
5. No Debtors, Prepayments and Creditors are included in the Accounts. This is a simple Receipts & Payments Account.

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**MORSTON PARISH COUNCIL**  
**RECEIPTS & PAYMENTS ACCOUNT - Year to 31<sup>st</sup> March 2019**

**INCOME**

	£
National Trust Car Park	16,351.52
Caravan Rents	11,100.00
Electricity costs recovered	452.26
Precept & Grant	1,019.00
Hire of Hall (including donations)	920.00
Bottle Bank	607.82
Bank Interest	25.42
Expenses recovered :- Copying, computer & subs (from other PCs)	179.29
VAT Recovered	214.28
	<b>£30,869.59</b>

## MORSTON PARISH COUNCIL

### PAYMENTS 31/3/19

#### Administration:

Printing, Post, Staty, Computer	283.68	
Telephone/Broadband	120.00	
Travelling	255.30	
Insurance	1264.43	
Audit	290.00	
Salaries	4246.47	
Bank Charges (incl.storage)	-	
Subscriptions	111.39	
Other (inc. training & website)	484.21	
		7,055.48

#### Street Lighting:

Maintenance	33.29	
Electricity	129.57	162.86

#### Caravan Site & Village Hall

Water Charges	555.57	
Electricity	885.70	
Emptying waste bins	980.25	
Cleaning (incl.materials)	860.00	
Repairs/Maintenance (see appendix A)	1263.00 (A)	4,544.52
Grass cutting, incl.mole catching etc - contractors charges		2,025.00
Other Exps (see appendix B)		2,997.79
VAT paid		202.25

**£16,987.90**

# MORSTON PARISH COUNCIL

## Additional Analysis of Expenditure (31/3/19)

### Appendix A

#### Caravan Site & Village Hall - Repairs & Maintenance

	£
Fire Extinguisher testing etc	118.00
Electrical repairs & improvements	782.00
Electrical Testing work	363.00
	<b>1,263.00</b>

### Appendix B

#### Other Expenses

Donations/Section 137.	600.00
Regatta exps	1100.00
Glass collection	101.40
Pond restoration work	840.00
Flags	205.00
WW1 Commemoration event	93.69
Other	57.70
	<b>2,997.79</b>

## MORSTON PARISH COUNCIL

### BANK & CASH BOOK RECONCILIATION as at 31/3/19

Opening Balances: 2018	46,699.99
Plus Receipts	30,869.59
Less Payments	(16,987.90)
Closing Balance as at 31/3/19	60,581.68 ***

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#### Balance as per Bank Statements :-

Morston Parish Council (a/c 10561738) (Business Saver)	12,762.14
Morston Parish Council (a/c 40652903) (Community)	
Balance 31/3/19	48,290.18
Less unpresented cheques	
200869   255.70	
870     63.80	
871     61.00	
872     20.00	
873     35.14	
875     35.00	
	(470.64)
	60,581.68 ***

## **MORSTON PARISH COUNCIL**

### **ANNUAL GOVERNANCE STATEMENT – 2019**

1. We have approved the Statement of Accounts
2. We have maintained an adequate system of internal control
3. We have taken all reasonable steps to assure ourselves that we have complied with the law, regulations and codes of practice
4. We provide proper opportunity for the exercise of electors rights
5. We have adequate external insurance and take appropriate steps to manage risks
6. We have taken appropriate action on all matters raised in reports from Audit
7. We have considered whether any litigation, commitments, events or transactions have a financial impact on the Council and where appropriate have included them in the accounts.